



<b>ORGANIZATION:</b> St. Mary Hyde Park <b>UNIT:</b> PTO		
<b>CONTACT DATE:</b> 9/8/25		<b>REPORT DATE:</b> 9/9/25
<b>PARTICIPANTS:</b> Jennifer Reed, Rachael Palermo, Elaine Vonderhaar, Nicole Byerly, Ryan Butt, Kathryn Balnes, Molly Painter, Maggie Schapman, Tricia Cole, Emily Jackson, Julie Dorr, Jen Reker-Murphy		<b>cc:</b>
<b>NEXT MEETING:</b> 10/13/25 @ 12:00 p.m.		<b>REPORT BY:</b> Maggie Schapman
<b>SUBJECT/MATTER</b>	<b>ACTION</b>	<b>WHO</b>
<b>President's Report</b>	<p><b>May Meeting Minutes – Approved (Motion to approve: Jennifer Reed; Second motion: Rachael Palermo; all board members in favor)</b></p> <ul style="list-style-type: none"> <li>○ Committee Budgets <ul style="list-style-type: none"> <li>○ Jennifer reached out to Committee Chairs to provide updated budgets for the 2025-2026 school year</li> </ul> </li> <li>○ Back to School Night feedback was positive; parents appreciated fewer tables and PTO circulating with handouts</li> </ul>	Jennifer Reed
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>○ <b>Summer finance update:</b> <ul style="list-style-type: none"> <li>○ 2025-2026 Budget was approved via a vote in the ENews</li> <li>○ New Gym doors were installed with \$35,000 from PTO funds from 2024 Gala and \$11,000 provided by the school</li> <li>○ Fundraising is very healthy <ul style="list-style-type: none"> <li>▪ The biggest benefactors of the increased budget are the TSA Committee and the Classroom Prep. Fund for Teachers</li> </ul> </li> </ul> </li> <li>○ <b>Reminders</b> <ul style="list-style-type: none"> <li>○ To be reimbursed from PTO: fill out a Reimbursement Form, attach a picture of the receipt, and email to Ryan Butt (SMPTOtreasurer@gmail.com) <ul style="list-style-type: none"> <li>▪ The Reimbursement Form is available on the PTO section of the SMS website</li> </ul> </li> <li>○ All contracts must be approved and signed by Fr. Jamie prior to payment request</li> <li>○ Tricia and Ryan are currently reconciling Classroom Prep Fund reimbursements</li> </ul> </li> </ul>	Ryan Butt

Please advise of errors or omissions within 48 hours of receipt.



<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>○ Thank you to PTO for providing teacher classroom preparation reimbursements; teachers are purchasing various items for their classroom</li> <li>○ Some Gala funds will be used to purchase Dice Hole games for Junior High indoor recess</li> <li>○ Distribution of a Matthew Kelly book was approved; the school will supply a book for every family during Lent, with a potential for follow-up book club in the fall</li> </ul>	Jen Reker-Murphy
<b>Faculty Report</b>	<ul style="list-style-type: none"> <li>○ Thank you to PTO – teachers appreciate the PTO money to purchase classroom items</li> <li>○ Room Liaisons have reached out to homerooms teachers to begin planning and outreach</li> <li>○ Julie has been communicating with Katie Barnes regarding schedule changes for recess monitors</li> </ul>	Julie Dorr
<b>Old Business</b>	<ul style="list-style-type: none"> <li>○ Back to School Mass Fellowship           <ul style="list-style-type: none"> <li>• Held on Sunday August 24<sup>th</sup> after 10:30 a.m. Mass; donuts, juice boxes, and coffee were provided</li> </ul> </li> <li>○ SMAC will be hosting quarterly “Sports Masses” and fellowship</li> <li>○ November 9<sup>th</sup> will be a PTO sponsored fellowship after 10:30 Mass, which costs ~\$500           <ul style="list-style-type: none"> <li>• There will be 4 School/PTO fellowships this school year               <ul style="list-style-type: none"> <li>• Motion to approve payment for fellowships: Jennifer Reed; Second Motion: Tricia Cole; all PTO members in favor</li> </ul> </li> </ul> </li> <li>○ Teacher Spotlight back in the ENews</li> </ul>	Jennifer Reed
<b>New Business</b>	<ul style="list-style-type: none"> <li>○ Continue digital health and wellness efforts           <ul style="list-style-type: none"> <li>○ Grade level viewing parties (or any small group!) of “Screenagers” are available for those who did not view it last year as we have a year long subscription</li> </ul> </li> <li>○ Playground Refresh \$           <ul style="list-style-type: none"> <li>○ We have ~\$1500 allocated for new recess equipment</li> </ul> </li> <li>○ We should make sure we thank our vendor partners – Creative Storm and USports have both been wonderful to work with           <ul style="list-style-type: none"> <li>○ Jennifer will write thank you notes to these vendors</li> <li>○ Ryan will create a list of all past vendors for fundraising awareness, especially for Gala use</li> </ul> </li> </ul>	Rachael Palmermo  Ryan Butt

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<b>Committee Report:</b> <b>New Family Mentoring</b>	<ul style="list-style-type: none"> <li>○ Megan Martin did an excellent job this summer welcoming new families               <ul style="list-style-type: none"> <li>○ Positive feedback on Kindergarten welcome gift: each student received a yard sign, t-shirt, sticker, and bag                   <ul style="list-style-type: none"> <li>○ 2 playdates at SMS playground were hosted; spiritwear was available for purchase at each event – thank you to Megan Schmutte!</li> <li>○ After supply drop-off, there was a Kindergarten social at Oakly Greens; this was well-attended</li> </ul> </li> </ul> </li> <li>○ New SMS students (outside of K) were given a spiritwear hat; new SMS faculty also received spiritwear</li> <li>○ 7 New Families asked for Mentors and were placed with Mentor Families</li> </ul>	Kathryn Balnes
<b>Committee Report:</b> <b>Playground Monitors</b>	<ul style="list-style-type: none"> <li>○ Katie Barnes created SUG for recess monitor slots – majority have been filled               <ul style="list-style-type: none"> <li>○ Jr. High has some openings for volunteers</li> </ul> </li> </ul>	Elaine Vonderhaar
<b>Committee Report:</b> <b>Spiritwear</b>	<ul style="list-style-type: none"> <li>○ Spiritwear sales are excellent – thank you to Megan Schmutte for her work on choosing cute styles and inventory</li> <li>○ We have been making \$8,000 per year for PTO from Spritwear!</li> </ul>	Elaine Vonderhaar
<b>Committee Report:</b> <b>Fundraising &amp; Social Committee</b>	<ul style="list-style-type: none"> <li>○ There will be a Chipotle Give Back Night on 10/15</li> <li>○ This year, Social is planning to have the following events – dates TBA:               <ul style="list-style-type: none"> <li>○ Father/Son Fowling</li> <li>○ Mother/Daughter Vendor Event</li> <li>○ Family Event at Par 3</li> <li>○ Mother/Son Bowling</li> </ul> </li> </ul>	Nicole Byerly
<b>Committee Report:</b> <b>Homeroom Liaisons</b>	<ul style="list-style-type: none"> <li>○ All liaisons have been emailed and assigned to homerooms</li> <li>○ First homeroom communication emails will be sent soon</li> </ul>	Rachael Palermo
<b>Committee Report:</b> <b>Community Service</b>	<ul style="list-style-type: none"> <li>○ Julie Jackson sent a welcome email detailing this year's events:               <ul style="list-style-type: none"> <li>• Alex's Angels – May 4<sup>th</sup> toy drive</li> </ul> </li> <li>○ St. Bonafice partnership for food pantry and present drive</li> </ul>	Jennifer Reed



<p><b>Committee Report:</b></p> <p><b>Gala</b></p>	<ul style="list-style-type: none"> <li>○ The Committee met to discuss pre-Gala event fundraisers as well as March Gala overview and preparation           <ul style="list-style-type: none"> <li>• Men's Stag Dinner: October 4th – capacity for 60 men in Robisch Hall; tickets include 2 drinks and steak dinner               <ul style="list-style-type: none"> <li>• Tickets will be available via WeShare in the ENews</li> </ul> </li> </ul> </li> <li>○ PTO and Jen Reker-Murphy will work together to determine where 2026 Gala funds will be allocated</li> </ul>	<p>Emily Jackson</p>
<p><b>Upcoming PTO Events and Reminders</b></p>	<ul style="list-style-type: none"> <li>○ September 18: 1:30 p.m. Early Dismissal – Faculty Meeting</li> <li>○ October 4<sup>th</sup>: Men's Stag Dinner</li> <li>○ October 13 @ 12 p.m.: PTO Board Meeting</li> </ul>	