



ORGANIZATION: St. Mary Hyde Park UNIT: St. Mary PTO		
CONTACT DATE: November 10, 2025		REPORT DATE: 11/10/25
PARTICIPANTS: Jennifer Reed, Rachael Palermo, Elaine Vonderhaar, Nicole Byerly, Kathryn Balnes, Molly Painter, Maggie Schapman, Trisha Cole via phone call, Emily Jackson, Julie Dorr, Jen Reker-Murphy		CC:
NEXT MEETING: Monday, December 8 @ 12:00 p.m.		REPORT BY: Maggie Schapman
SUBJECT MATTER	ACTION	WHO
President's Report	<ul style="list-style-type: none"> ○ October 2025 Board Minutes Review <ul style="list-style-type: none"> ○ Motion to approve: Jennifer; Second motion: Rachael – unanimous vote to approve from all present Board members 	Jennifer Reed
Treasurer's Report	<ul style="list-style-type: none"> ○ Treasurer's Report <ul style="list-style-type: none"> ○ Checks are being distributed to teachers for classroom supply reimbursement ○ WeShare links have been created for upcoming events 	Ryan Butt via Trisha Cole
Principal's Report	<ul style="list-style-type: none"> ○ School Mass – thank you for attending and supporting the Church and School ○ Administration and staff are planning for accreditation, which will begin next school year ○ Re-enrollment will begin in December this year due to high numbers 	Jen Reker-Murphy
Faculty Report	<ul style="list-style-type: none"> ○ Veteran's Day Assembly – enter through the front door or gym door ○ No one may enter through doors near Kindergarten/black top; in the future, we may want to consider a loading/unloading zone for guests at this event ○ Thank you to Mrs. Manning for the organized drop off 	Julie Dorr

Please advise of errors or omissions within 48 hours

ST. MARY HYDE PARK

	<p>procedures for returning volleyball uniforms</p> <ul style="list-style-type: none"> ○ Thank you – catered dinner at conferences was delicious ○ Teachers loved the chili/salad/cornbread lunch provided by PTO at the Teacher Inservice 	
Old Business	<ul style="list-style-type: none"> ○ 11/9 Mass and Fellowship <ul style="list-style-type: none"> • After Mass, coffee, donuts, water, juice boxes, and cookies were available in the cafeteria • Thank you to Carolyn Heller for taking the extra donuts to the Food Bank ○ PTO Storage <ul style="list-style-type: none"> • PTO will purchase cabinets to match the current built-in storage in the cafeteria; Jen Reker-Murphy will provide purchase information ○ Childhood Wellness and Wellbeing Ideas for 2025 Gala Proceeds <ul style="list-style-type: none"> • Fr. Jamie has not yet responded to Emily’s email ○ End of Trimester Celebration <ul style="list-style-type: none"> • There was music, donuts, cookies, Cougar mascot at dismissal; PTO passed out SMS pencils and notepads to students ○ Confirmation Service Hours Requirement <ul style="list-style-type: none"> • The school has a Service Hour requirement for students - the Parish does not 	Jennifer Reed
New Business	<ul style="list-style-type: none"> ○ Review Parish Committee Document <ul style="list-style-type: none"> ○ Each Committee created a description to distinguish what each group does within the Parish and/or School ○ Jennifer will decide how/where this information will be posted for the community to access, whether that be on the school website or featured in the ENews ○ Process for Reserving Spaces in School and Parish <ul style="list-style-type: none"> ○ Email/call Carrie Brigger to reserve spaces for school use ○ Classroom Liaisons need to plan ahead, as shared spaces can book weeks and months ahead of time 	Jennifer Reed
Committee Report: Christmas Fund	<ul style="list-style-type: none"> ○ The WeShare link for the Faculty Christmas Fund gifts will be going out in the ENews in coming weeks 	Trisha Cole

ST. MARY HYDE PARK

Committee Report: Campus Beautification	<ul style="list-style-type: none"> ○ The planters outside the entrances will be decorated for Christmas soon! 	Molly Painter
Committee Report: Social Committee	<ul style="list-style-type: none"> ○ 86 people attended the Father/Son Fowling event ○ Next event: 12/9 Mother-Daughter Shopping Event; 10 vendors have been secured for the event in Robisch Hall <ul style="list-style-type: none"> ○ Sign up will be in the ENews next week 	Nicole Byerly
Committee Report: Teacher/Staff Appreciation	<ul style="list-style-type: none"> ○ Faculty will be gifted SMS sweatshirts ○ 12/12/25: Christmas Treat Bar for teachers ○ Catering to be decided for Catholic Schools Week luncheon 	Kathryn Balnes
Committee Report: Community Service	<ul style="list-style-type: none"> ○ 59 Food Pantry boxes have been filled by volunteers so far – 155 still need to be filled by volunteers; 56 shoeboxes left to be assigned <ul style="list-style-type: none"> • These spots are available via a Sign Up Genius in the ENews ○ 12/3/25: PTO and other volunteers will be needed to load donated items at SMS for delivery to St. Bonafice 	Jennifer Reed
Committee Report: Fundraiser – Gala	<ul style="list-style-type: none"> ○ Giveback shopping night was very successful – \$553.98 was donated back to PTO Gala Fundraising; (\$5,539.76 was generated at The Pines from SMS shoppers) ○ The committee has not yet heard back from Fr. Jamie regarding his approval for the use of these funds 	Emily Jackson
Open Discussion	<ul style="list-style-type: none"> ○ Student Appreciation Day planning is in the works for students during Catholic Schools Week (activities at school and lunch provided) <ul style="list-style-type: none"> • Friday, January 30 will be a day of fun – 510 kids +60 faculty • The committee has not yet heard back from Fr. Jamie regarding his approval for the use of these funds 	

ST. MARY HYDE PARK

**Upcoming PTO
Events and
Reminders**

- Veterans Day Assembly – November 11 @ 10 a.m.
- Thanksgiving Break – November 26-30
- PTO Board Meeting – Monday December 8 @ 12:00 p.m.