



<b>ORGANIZATION:</b> St. Mary Hyde Park <b>UNIT:</b> St. Mary PTO		
<b>CONTACT DATE:</b> January 12, 2026		<b>REPORT DATE:</b> 1/12/26
<b>PARTICIPANTS:</b> Jennifer Reed, Rachael Palermo, Elaine Vonderhaar, Ryan Butt, Trisha Cole, Nicole Byerly, Kathryn Balnes, Molly Painter, Maggie Schapman, Emily Jackson, Julie Dorr, Jen Reker-Murphy		<b>CC:</b>
<b>NEXT MEETING: Joint Board and Chair Meeting: February 9<sup>th</sup> at 12pm @ Robisch</b>		<b>REPORT BY:</b> Maggie Schapman
<b>SUBJECT MATTER</b>	<b>ACTION</b>	<b>WHO</b>
<b>President's Report</b>	<ul style="list-style-type: none"> <li>○ December 2025 Board Minutes Review               <ul style="list-style-type: none"> <li>○ Jennifer motioned to approve the minutes;</li> <li>○ Rachael: second motion; all Board members in attendance: unanimous approval</li> </ul> </li> </ul>	Jennifer Reed
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>○ Treasurer's Report               <ul style="list-style-type: none"> <li>○ PTO finances are healthy thanks to fundraising and fiscally responsible spending</li> <li>○ Continue to use the process in place for reimbursement</li> </ul> </li> </ul>	Ryan Butt
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>○ Thank you to PTO and SMS families for the generous Christmas Fund gift</li> <li>○ Staff members are currently filling out intent forms for next school year</li> </ul>	Jen Reker-Murphy
<b>Faculty Report</b>	<ul style="list-style-type: none"> <li>○ On behalf of all staff, thank you to PTO for the Christmas Fund gifts and thank you to St. Mary Parish for covering the tax on these gifts</li> </ul>	Julie Dorr
<b>Old Business</b>	<ul style="list-style-type: none"> <li>○ PTO Storage               <ul style="list-style-type: none"> <li>• Confirmed with Ken Jackson – PTO is ordering a cabinet to match the bank of cabinets currently in the cafeteria; PTO will customize the configuration; SMS is also purchasing an additional cabinet for their use</li> </ul> </li> </ul>	Jennifer Reed

Please advise of errors or omissions within 48 hours



	<ul style="list-style-type: none"> <li>○ Childhood Wellness and Wellbeing - 2025 Gala Proceeds: used for:             <ul style="list-style-type: none"> <li>• Matthew Kelly book for all SMS families</li> <li>• Professional Development speakers for teachers</li> <li>• K-8 Speaker Presentations for students</li> <li>• Catholic Schools Week – Student Appreciation Day: funding all activities and lunch for students and staff</li> </ul> </li> <li>○ 2026 Calendar Dates             <ul style="list-style-type: none"> <li>• Walkathon: May 15                 <ul style="list-style-type: none"> <li>• Walkathon will begin at 9; Field Day events and Junior High Play will follow</li> </ul> </li> </ul> </li> <li>○ Board Positions Description             <ul style="list-style-type: none"> <li>• Send time commitment estimate and yearly commitment cadence to Jennifer with confirmation of Board description by the end of the month</li> <li>• Nominating form for PTO Board will be in ENews</li> <li>• Nominating Committee will be appointed next week</li> </ul> </li> <li>○ Better Together Document             <ul style="list-style-type: none"> <li>• All committees made a description; committee descriptions and members will be listed in the directory beginning next school year</li> </ul> </li> </ul>	
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>○ Catholic Schools Week             <ul style="list-style-type: none"> <li>○ Friends and Family lunch – we need volunteers to be available during sign in/hallway monitoring</li> <li>○ Elaine will talk to Megan about selling Spiritwear at a table with the PTO banner during Open House</li> </ul> </li> <li>○ PTO Nominating Committee             <ul style="list-style-type: none"> <li>○ 2 non-Board members to represent general membership will be nominated at our next Board meeting – send potential candidates to Jennifer</li> </ul> </li> <li>○ PTO Joint Board Meeting - Monday, February 9             <ul style="list-style-type: none"> <li>○ All Bord members will send Chairs an email inviting them to the next Board meeting</li> </ul> </li> </ul>	<p>Jennifer Reed</p>
<p><b>Committee Report: Christmas Fund</b></p>	<ul style="list-style-type: none"> <li>○ \$27,000 – record breaking funds collected from SMS families and gifted to staff members</li> <li>○ Payroll provided statements for 401K purposes</li> <li>○ We appreciate the Parish paying the taxable amount on these gifts, allowing us to provide the full amount collected from families to our wonderful teachers and staff</li> </ul>	<p>Trisha Cole</p>

# ST. MARY HYDE PARK

<p><b>Committee Report:</b> <b>Catholic Schools Week</b></p>	<ul style="list-style-type: none"> <li>○ PTO Board Members met last week to finalize Student Appreciation Day, which is funded by PTO, to celebrate our students during Catholic Schools Week</li> <li>○ Students will meet with Saint Families in the morning, followed by 3 rotations to activity stations throughout the school:             <ul style="list-style-type: none"> <li>○ MadCap Puppet Show</li> <li>○ Silent Disco &amp; Games                 <ul style="list-style-type: none"> <li>● PTO will purchase Giant Jenga, Connect 4</li> </ul> </li> <li>○ No Sew Blanket making for charity &amp; Bingo/Snack</li> <li>○ Lunch provided: Chick Fil A nuggets, Lays chips, clementine, Rice Krispie Treat (grilled nuggets and salad will be available for students with allergies)</li> <li>○ Students will end the day in Church for prayer and blessing</li> </ul> </li> <li>○ A comprehensive shared document has all the details for this day</li> <li>○ Trisha will make a SUG for parent volunteers to sign up for each station/lunch to assist PTO members; Rachael will send this to Homeroom Liaisons for distribution, as well</li> </ul>	<p>Molly Painter/Jennifer Reed</p>
<p><b>Committee Report:</b> <b>Walkathon</b></p>	<ul style="list-style-type: none"> <li>○ Kate Broering and Maggie will plan the event on May 15; more details to come</li> </ul>	<p>Maggie Schapman</p>
<p><b>Committee Report:</b> <b>Fundraising</b></p>	<ul style="list-style-type: none"> <li>○ \$745 raised thus far at 3 workout class events in the community; more events are scheduled throughout the rest of the month</li> <li>○ A variety of studios and class times were selected to encourage as many people as possible to attend</li> <li>○ Gala Update: HPCC renovation schedule has changed; Gala will now be at Kenwood Country Club</li> </ul>	<p>Emily Jackson</p>
<p><b>Committee Report:</b> <b>Social</b></p>	<ul style="list-style-type: none"> <li>○ The Mother/Daughter Sip and Shop raised \$1,500; this event had rave reviews</li> <li>○ Dewey's Pizza Giveback Night: January 13 at Dewey's in Oakley</li> </ul>	<p>Nicole Byerly</p>
<p><b>Upcoming PTO Events and Reminders</b></p>	<ul style="list-style-type: none"> <li>○ Early Dismissal-Thursday, January 15 at 1:30 pm</li> <li>○ No School, Martin Luther King Day-Monday, January 15</li> <li>○ Catholic Schools Week Opening Mass and Open House-Sunday, January 25 at 10:30/11:30-1:00</li> <li>○ Student Appreciation Day-Friday, January 30</li> <li>○ PTO Joint Board Meeting-Monday, February 9 at 12:00 pm in Robisch Hall</li> </ul>	