



<b>ORGANIZATION:</b> St. Mary Hyde Park <b>UNIT:</b> St. Mary PTO		
<b>CONTACT DATE:</b> February 9, 2026		<b>REPORT DATE:</b> 2/9/2026
<b>PARTICIPANTS:</b> Jennifer Reed, Rachael Palermo, Elaine Vonderhaar, Trisha Cole, Nicole Byerly, Kathryn Balnes, Molly Painter, Maggie Schapman, Emily Jackson, Julie Dorr, Jen Reker-Murphy, Natalia Jones, Katie Claar, Julie Jackson, Mike Keefe, Megan Martin, Kate Desmond, Sarah Larsen, Kate Broering		<b>CC:</b>
<b>NEXT MEETING:</b> Monday, March 9 @ 12:00		<b>REPORT BY:</b> Maggie Schapman
<b>SUBJECT MATTER</b>	<b>ACTION</b>	<b>WHO</b>
<b>President's Report</b>	<ul style="list-style-type: none"> <li>○ January 2026 Board Minutes Review               <ul style="list-style-type: none"> <li>○ Motion to approve: Rachael Palermo</li> <li>○ All in favor: Unanimous yes from all Board members present</li> </ul> </li> </ul>	Jennifer Reed
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>○ Treasurer's Report               <ul style="list-style-type: none"> <li>○ We have a healthy amount of money in our checking account</li> <li>○ We are up to date with receipt of funds from the Parish</li> <li>○ To Committee Chairs: thank you for completing reimbursement request forms and sending receipts via email                   <ul style="list-style-type: none"> <li>▪ All checks must be signed by both Ryan and Elaine</li> <li>▪ Turnaround time is 5-7 days from when the request is received</li> <li>▪ Please make sure to cash checks in a timely manner</li> </ul> </li> </ul> </li> </ul>	Ryan Butt via email update
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>○ Thank you for Student Appreciation Day efforts – we would like to make this an annual event; stations, volunteers and lunch were great; all students had positive remarks</li> </ul>	Jen Reker-Murphy



<b>Faculty Report</b>	<ul style="list-style-type: none"> <li>○ Thank you for the Chick Fil A Lunch; thank you for organizing Student Appreciation Day – teachers and students loved the activities</li> <li>○ There will be Gala tickets available to teachers – Julie will send a list of interested teachers to Emily</li> </ul>	Julie Dorr
<b>Old Business</b>	<p>PTO Storage</p> <ul style="list-style-type: none"> <li>○ Cabinet will be ready no later than 2/28; it will have a lock and PTO will configure the shelving</li> </ul> <p>Childhood Wellness and Wellbeing - 2025 Gala Proceeds:</p> <ul style="list-style-type: none"> <li>○ PTO and school administration will continue to work together on allocating these funds</li> </ul> <p>Student Appreciation Day/Catholic Schools Week</p> <ul style="list-style-type: none"> <li>○ Thank you to all PTO members for the planning and execution time; this will be an annual event</li> </ul> <p>Board Positions Description/Bylaws Review</p> <ul style="list-style-type: none"> <li>○ Jennifer: motion to accept changes; Second motion: Trisha; all in favor: unanimous</li> </ul>	Jennifer Reed
<b>New Business</b>	<p>PTO Nominating Committee</p> <ul style="list-style-type: none"> <li>○ We need at least 1 Board member and 2 General Members; Jennifer will contact those people and ask them to if they would like to participate on the committee</li> </ul> <p>Junior High “The More You Know” Guide</p> <ul style="list-style-type: none"> <li>○ Elaine is going to help create a guide, using Jen Moody as a reference (behavior expectations, homework, Washington D.C., etc.)</li> </ul> <p>End of Trimester Celebration</p> <ul style="list-style-type: none"> <li>○ Popcorn with PTO stickers; prepackaged and passed out at lunch for all students on Friday 2/13</li> </ul> <p>Increase of Room Liaison Budget</p> <ul style="list-style-type: none"> <li>○ Discussion is tabled until next month’s meeting</li> </ul>	Jennifer Reed  Elaine Vonderhaar  Molly Painter

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	<p>Gala Updates</p> <ul style="list-style-type: none"> <li>○ Tickets went on sale last Wednesday</li> <li>○ There will be lots of food; committee members did a walk through Thursday</li> <li>○ Information will be advertised in the bulletin as this event is open to members of the school and parish community</li> <li>○ Incoming families will be invited, as well</li> <li>○ Balloon pull with gift cards (25 were donated)</li> <li>○ Live auction items are excellent!</li> <li>○ Board Members will welcome people at the door; Sign Up Genius to come</li> </ul>	Emily Jackson
<p><b>Committee Report: Family Art Night</b></p>	<ul style="list-style-type: none"> <li>○ Family Art Night is March 13 in the cafeteria</li> <li>○ Event theme is “Love Jesus”</li> <li>○ Sign ups are in the ENews to host a project and attend</li> <li>○ Each table will be provided a theme: “Bread of Life” etc.</li> </ul>	Natalia Jones and Katie Claar
<p><b>Committee Report: Community Service</b></p>	<ul style="list-style-type: none"> <li>○ Food Pantry Project for St. Boniface is currently going on – each grade band is bringing food items to donate <ul style="list-style-type: none"> <li>○ St. B reached out with request for breakfast/shelf stable food items (not just cereal as has been the case in the past)</li> <li>○ This Friday – parents will deliver to St. B and maintenance staff will be there to unload</li> </ul> </li> <li>○ Our Daily Bread – 6-8<sup>th</sup> grades will make food packages</li> <li>○ Alex’s Angels: May 4<sup>th</sup></li> </ul>	Julie Jackson
<p><b>Committee Report: Campus Beautification</b></p>	<ul style="list-style-type: none"> <li>○ Fall planting was completed; planters are newly painted</li> <li>○ Natalia will be rolling off of this committee after this year</li> <li>○ Girl Scouts (2<sup>nd</sup> grade, 4<sup>th</sup> grade) will plant spring flowers in the planters</li> <li>○ Molly will follow-up with Natalia to be sure spring planting occurs via the Beautification budget</li> </ul>	Natalia Jones
<p><b>Committee Report: Playground Monitors</b></p>	<ul style="list-style-type: none"> <li>○ It would be great to have more Junior High volunteers at recess</li> <li>○ For next year: can we have a direct line of communication for schedule changes coming from the office?</li> <li>○ Great feedback on communication from Katie to recess monitors</li> </ul>	Katie Barnes
<p><b>Committee Report: Morning/Evening of Reflection</b></p>	<ul style="list-style-type: none"> <li>○ Mike will work with Jen Reker-Murphy and Hailey on a Matthew Kelly book reflection event for parents in March</li> </ul>	Mike Keefe

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<p><b>Committee Report:</b> <b>New Family Mentoring</b></p>	<p>The Committee handled welcoming incoming kindergarten families with playground meetups and a social event, as well as reaching out to new families in grades 1-8</p> <ul style="list-style-type: none"> <li>○ 60 new kindergarteners; 14 transfer students</li> <li>○ 5 families requested a mentor</li> <li>○ 11 committee members helped with planning and execution</li> <li>○ Gift bags, t-shirts, spiritwear was provided for all new students and this was very well received; PTO will continue to offer this to all new SMS students</li> </ul>	<p>Megan Martin</p>
<p><b>Committee Report:</b> <b>Social Events</b></p>	<ul style="list-style-type: none"> <li>○ 3 successful events so far, most recent was Oakley Greens Bingo (80 people attended); Bingo was well received and people played for 2 hours</li> <li>○ Mother-Daughter Shopping Event was a big success – vendors were happy to be part of this event; raised \$1500</li> <li>○ Mother/Son Bowling is March 22 -signup will be coming soon</li> <li>○ Father/Daughter event is March 29 at Kenwood Country Club – Jimmy Buffet theme</li> </ul>	<p>Kate Desmond</p>
<p><b>Committee Report:</b> <b>Spiritwear</b></p>	<ul style="list-style-type: none"> <li>○ Working on new spiritwear for next year; thank you to Megan for always stocking cute spiritwear for students and parents</li> </ul>	<p>Elaine on behalf Megan Schmutte</p>
<p><b>Committee Report:</b> <b>Teacher and Staff Appreciation</b></p>	<p>TSA Committee has planned a monthly thank you for teachers and staff including:</p> <ul style="list-style-type: none"> <li>○ Welcome Back Lunch</li> <li>○ Mazunte Conference Dinner</li> <li>○ Teacher Spiritwear gift</li> <li>○ Hot chocolate/coffee candy bar at Christmas</li> <li>○ Parkside for CSW lunch</li> <li>○ Spread the Love Valentine’s Goody Bag</li> <li>○ Coffee Truck on St. Patrick’s Day</li> <li>○ Spiritwear socks in April</li> <li>○ 1<sup>st</sup> 2 weeks in May: parent SUG to bring lunch for teachers</li> <li>○ PTO Sponsored Happy Hour in May for Staff</li> <li>○ There will be new Committee Chairs next year – they need to work with PTO over the summer for budget planning for next year</li> </ul>	<p>Sarah Larsen</p>

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<p><b>Committee Report:</b>  <b>Walkathon</b></p>	<ul style="list-style-type: none"> <li>○ May 15 @ 9am before Field Day</li> <li>○ Based on feedback, more volunteers needed on route, specifically on Edwards by the bank parking lot</li> <li>○ Popsicles will be given to students when they come back from the walk</li> <li>○ More to discuss regarding number of volunteers needed for Walkathon, Raffle Event, Field Day</li> </ul>	<p>Kate Broering</p>
<p><b>Upcoming PTO Events and Reminders</b></p>	<ul style="list-style-type: none"> <li>○ Early Dismissal-Thursday, February 12 at 1:30 pm</li> <li>○ End of Trimester Celebration – Friday February 13</li> <li>○ Winter Break: February 23-February 27</li> <li>○ PTO Board Meeting – Monday March 9 @12:00</li> </ul>	